



“Those who help the poor honor God.”
-Proverbs 14:31

8332 Commonwealth Ave
Buena Park, CA 90621
714.523.4454
www.gchope.org

Community Service Application

Name:		Today's Date:	
Address:			
City:		State:	Zip:
Best Phone #:		Type: <input type="checkbox"/> Mobile <input type="checkbox"/> Home <input type="checkbox"/> Work	
Email:			
Date of Birth:		Are you at least 16 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Which of our mailing lists would interest you? <input type="checkbox"/> G.C.H. (USA) <input type="checkbox"/> G.C.H. (Global) <input type="checkbox"/> Volunteering <input type="checkbox"/> Prayer <input type="checkbox"/> "We've Got Your Back"			
Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain:			
Do you have any physical limitations that might inhibit certain tasks? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain:			
I bring the following work/volunteer experience and skills (check all that apply): <input type="checkbox"/> Data Entry <input type="checkbox"/> Construction (type) _____ <input type="checkbox"/> Multi-lingual (which) _____ <input type="checkbox"/> Other _____			
Court Info:			
Number of hours needed:		How were you referred to Giving Children Hope?	
Which Court is managing your case?		Case #:	
Reference & Emergency Contact Information			
Name:		Relationship:	
Home Phone:		Work Phone:	

Community Service Volunteer Fees and Procedures:

1. All Community Service Volunteers will be required to pay a \$20 application fee. There are no exceptions. This fee covers applicant processing and court paperwork.
2. Community Service hours MUST be scheduled in advance. No walk-ins are accepted.
3. If Community Service Volunteers need to reschedule hours or do not show up for appointments, they will be required to pay a \$10 rescheduling fee. No future appointments will be made until this fee is paid.
4. Court Paperwork must be brought in at the Community Service Interview, before any hours can be scheduled.
5. At least 1 business day notice is required in order to obtain confirmation of hours.

(Continued on Reverse)



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Please thoroughly review our Community Service Volunteer Code of Conduct:

1. Be punctual and reliable. Notify the Volunteer Coordinator (one day in advance) if you are unavoidably delayed or unable to keep your schedule.
2. The use of alcohol and/or illicit drugs is strictly prohibited prior to or during the hours served at *Giving Children Hope*. If violated, you will be escorted off property and the courts will be notified.
3. Our Dress Code: Be comfortable and modest! Closed-toe shoes must be worn at all times.
4. Be sure to turn off or put in silent mode any cell phones, iPods, mp3's, DS, etc. Refrain from using cell phones until on a break or standing outside away from the work site.
5. Please refrain from obscene or offensive language or conversations while on the premises. Please be respectful of staff members focused on their work. No shouting or screaming is allowed in the work area.
6. Be aware as you walk around the area to avoid stationary or moving pallet jacks or fork lifts.
7. You must inform your project leader before leaving or taking a break.
8. You must stay in your assigned work area unless a member of the staff instructs otherwise. Be sure to leave your work area clean for the following shift.
9. Be sure to throw away any trash or recyclables in properly marked containers.
10. Individuals completing Community Service hours are welcome to use the lunch room. If storing your own food in the refrigerator, be sure to clearly label your belongings and respect the belongings of others. Clean up after yourself and wash your dishes before you leave.

I agree to hold harmless Giving Children Hope, in case of an accident or injury to myself, or others. I understand that I am not employed by Giving Children Hope, and all of my time is served as a volunteer.

I have read and understand the guidelines stated above and I voluntarily sign this application.

Applicant Signature: _____ Date: _____

(For applicants under age 18) Parent/Guardian Signature: _____ Date: _____

Volunteers are a great resource to Giving Children Hope. Please feel free to offer suggestions, or let us know if you are unhappy about anything. We hope your time with us will be a rewarding experience that you will enjoy!

Office Use Only			
Interview Date:	With:	Paid:	RCPT #:
1 st Appointment Date & Time:		Project:	Repeat:
Comments:			